



HOW TO CREATE A TEAM IN RACE ROSTER

HOW TO CREATE A TEAM IN RACE ROSTER (NON-CORPORATE TEAMS)

If you're not purchasing a Corporate Package, there are two ways to register a team for United Energy Around the Bay. (Corporate Teams, please refer to our Corporate Team Registration Guide [HERE](#) instead.)

Important: Our registration system does **not** support a “sign now, pay later” option. As a small team, Bicycle Network doesn't have the capacity to manage deferred payments or manually follow up on outstanding fees. We appreciate your understanding.

Option 1 – Team members register individually

- The Team Captain registers first, creating the team profile.
- Share your team name/link with colleagues so they can register and pay online individually.

Option 2 – Single bulk payment

- A single person (Team Captain or admin) registers and pays for multiple team members in one transaction.
- Here's how:
 1. Visit the Race Roster registration platform.
 2. Select and register the number of individual entries needed.
 3. Complete payment **within 15 minutes** — spots aren't held beyond this time.
- To streamline this process, use our [Team Registration Form Template](#) to collect participant details in advance.
(*Note: you will need to make a copy to use the form for your team.*)



1

To start the registration process, click on the link to the [United Energy Around the Bay Shop](#). Click 'Register here'.

EARLY BIRD PRICING

For a limited time only, lock in early bird pricing + a FREE jersey*

Sunday 26 October 2025.

Join riders across all generations, on all kinds of bikes, as they tackle one of six ride options around Port Phillip Bay, at the United Energy Around the Bay on Sunday 26 October 2025.

Your ride ticket includes:

- 2025 Event Jersey*
- Finishers' medal
- On-route support
- Road closures and traffic management
- Rest stops, nutrition and hydration

Plus, there's live entertainment, sporting superstars, food trucks and much more! Don't forget, kids 14 and under ride free on our Family Ride and 50km.

Enter now for early bird pricing!

*FREE Jersey for 100km events & above.

Postage cut-off is the 12th September.

Countdown to event

BICYCLE NETWORK®

United Energy Around The Bay 2025

REGISTER HERE

STORE

TRANSFER

Sun, October 26, 2025
6:00 am AEDT

[Add to calendar](#) ▾

2

Create your log in details with an email and password, followed by agreeing to the Terms & Conditions. Click 'Sign Up' to continue.

BICYCLE NETWORK®

RACE ROSTER

Welcome To Race Roster, our online registration partner. Please sign in to proceed.

Let's get started

What is your email address?

Do you have a Race Roster password?

No, I want to create a password.

Yes, I have a password.

Create password

Password must include: at least one uppercase letter, one lowercase letter, one number, and be between 9 and 64 characters.

I have read and understand the [Race Roster Privacy Policy](#), and I agree to the [Race Roster Terms of Service](#).

Sign up

OR

Sign in with Facebook



3 Select your ticket type and enter the contact details of the Team Captain (you).

RACE ROSTER < Event details Contact Sign out Menu

Register > Agreements > Checkout

Registrant No. 1

Sub-event

Select a sub-event *

- The Classic Around the Bay (220km) \$210.00
- Family Ride \$45.00
- Family Ride - Free Kids Ticket Kids Ride for Free (with an adult)
- 50km Around the Bay \$85.00**
- 50km Around the Bay - Free Kids Ticket Kids Ride for Free (with an adult)
- 100km Around the Bay \$159.00
- 135km Around the Bay (Geelong Start) \$175.00
- 300km Around the Bay \$279.00

Personal information

I am completing this form for *

- Myself
- Someone else

Click 'Create new team' and enter your team name in the textbox below.
Optional: Create a unique code so only specific riders can join your team.

RACE ROSTER < Event details Contact Sign out Menu

Teams

Add registrant to a team? *

No, do not add to a team **Create new team** Yes, add to another existing team

Team name *

Create code (optional) ⓘ

By joining a team, I understand and agree that: *

The team captain will be able to see various details of my registration, including my contact information.



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Scroll to add on products, merchandise or fundraising opportunities, followed by 'Continue'.

RACE ROSTER < Event details Contact Sign out Menu

Products & merchandise

Event Jersey OPTIONAL

Free

Great news! You've scored a bonus event jersey for signing up early. The jersey pictured is from our 2023 event. Our 2024 jersey design will be released with early bird tickets. We will use your gender data to apply your jersey style. Please refer to the charts before choosing your size. If gender has not been disclosed, a mens jersey style will be supplied. Please note any free tickets or free kids tickets are ineligible to receive a jersey.

Option

Select...



< Previous Next >

Click image to enlarge

Bicycle Network Membership OPTIONAL

\$133.00

Become a Bicycle Network member today and ride with confidence knowing we've got your back with our bike riding insurance (incl. medical coverage, income protection and third-party liability coverage). Plus, you'll save 10% off your ticket to this event. Some important things to note: Your membership will be active from the time of purchase - Our Membership team will send a confirmation email with details on how to access your membership via the Bicycle Network Member Portal within the next 3-5 business days - Unfortunately our system can't apply your discount at checkout so we will contact you to process a 10% refund when we set up your access to the Member Portal - By purchasing this item, you agree that you have read and accepted Bicycle Network's Membership Terms and Conditions (see Event Terms and Conditions for details).

Add to order



Click image to enlarge



5

Read the Terms & Conditions and scroll down to the bottom to complete a sign-off waiver, followed by clicking 'Continue'.

RACE ROSTER < Event details Contact Sign out Menu

Agreements and additional terms for participant #1 - Chelsea de Ruyter

Please read the following documents carefully

ATB Terms and Conditions 3.03.24

United Energy Around the Bay 2024

Updated 3.03.2024

These Terms and Conditions of Entry ("Entry Terms") are designed to enable United Energy Around the Bay 2024 (the "Ride") on Sunday 6 October 2024 to run effectively. By registering to participate in the Ride, you (the "Rider") accept and agree to be bound by these Entry Terms.

Entry Requirements

Please read and scroll to the bottom to complete sign-off on this waiver.

CONTINUE

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Payment options:

1/ If individual riders are paying:

1. All riders need to register and sign a waiver (Terms and Conditions) on Race Roster.
2. All riders will need to make payment via Credit/Debit Card to confirm their individual registration.
 - a. Alternatively, riders enter an applicable promo code at checkout (this is only relevant to those entering via corporate packages previously purchased by their team captain).

2/ If the Team is paying as a group (Corporate Packages):

1. Invoicing is only available for corporate packages (pay upfront). See [corporate package offer](#).
2. Similarly to the above instructions, all riders will still need to complete their registration (and sign the waiver) using the free discount code provided by their team captain (or employer).

3/ If the Team Captain wants to organise a single bulk payment (without purchasing a Corporate Package):

- You (or a team admin) register and pay for multiple entries in a single transaction.



- To do this:
 1. Visit the [Race Roster registration platform](#).
 2. Register for the number of individual entries required.
 3. Complete payment within **15 minutes** – entries aren't held beyond that time.
- To make this process smoother, use this [Team Registration Form Template](#) to collect your team's details in advance.

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Congratulations! You have successfully registered your Team! To manage your team and invite riders, please follow the next set of instructions.



HOW TO REVISIT YOUR TEAM REGISTRATION

1

You will have received an email from us that provides a link to your team 'dashboard' – we suggest saving this email confirmation for future reference.



 Print confirmation

Confirmation No. 28542903

United Energy Around The Bay 2024



This email confirms you've registered for the following event:
United Energy Around The Bay 2024

If you have any questions about your registration, please [contact the event organiser](#).

Manage registration

View event details, updates, and manage your registration by visiting your participant dashboard

[Visit dashboard](#)

Select 'Visit dashboard' to log in and manage your team registrations or share the invite link to your riders to sign up.



ADDING RIDERS TO YOUR TEAM

1

After logging into your team dashboard via your confirmation email, the Team Captain can select 'Invite friends' to share a joining link with their riders. Here, riders will complete their own registration.

United Energy Around The Bay 2024 ▾

Registration details | Event info | Teams | Transfer

50km Around the Bay [Confirmation No. 28542903](#)

Personal details

Team

TEAM CAPTAIN
Team BN
[Invite friends](#)

Additional details
[+ Show all](#)

[View waiver acceptance](#)
[Download waiver acceptance](#)

Contact info

Invite friends to join your team

Send this link to friends and family to invite them to join your team, or share using the options below

<http://raceroster.com/events/2024/82093/united-energy-around-tl>

Join my team, Team BN to participate in the event, United Energy Around The Bay 2024

[f](#) [t](#) [e](#)

Name: Chelsea de Ruyter



MANAGING YOUR TEAM DASHBOARD

- 1** After logging into your team dashboard via your confirmation email, the Team Captain can select 'Teams' to view who has registered.

United Energy Around The Bay 2024 ▾

- 2** From here, select 'Team actions' to manage your team by: Viewing registered riders, sending a group message through Race Roster or exporting a team list to view individual details.



Registration details Event info **Teams** Transfer

Receive email notification on new member registrations

Team BN Team actions

TOTAL TEAM MEMBERS

1

Team entry URL

<http://raceroster.com/events/2024/82093/unit>

Show entries: 10 Search:

First name	Last name	Bib No.	Email	Sub-event	Date registered	Phone No.	Event Jersey (0)	BIB No (0)
Chelsea	de Buyter	Noc 967		50km Around the Bay	April 10, 2024			

Showing 1 to 1 of 1 entries Previous 1 Next

Contact info

Bicycle Network
 1800639634
<https://bicyclenetwork.com.au/rides-and-events/around-the-bay>
riderservices@bicyclenetwork.com.au

For any registration enquiries, please contact the Around the Bay team for assistance via atbteams@bicyclenetwork.com.au or (03) 8376 8888.